

The Teal Center for Therapeutic Bodywork. Ltd.

POLICIES

Please read and ***initial*** each of the following

___ Appointments missed, cancelled or rescheduled with less than 24 hours notice will be charged in full. To avoid being charged for a missed appointment, we invite you to send a friend or family member in your place. Also, if we can fill appointments that are missed, cancelled or rescheduled with less than 24 hours notice the client will not be charged. It is your responsibility to remember your appointments. We do not make confirmation calls.

___ If you have a cold or other contagious illness, please call us before your appointment so we can check with your therapist to see if it is appropriate for you to come in.

___ In order to preserve a peaceful environment, we ask that you silence your cell phones while at The Teal Center.

___ Tips are never expected, but are appreciated. If you do wish to leave a gratuity for your therapist we ask that you do so in cash or by check made directly to the therapist.

___ If you move or change phone numbers, it is your responsibility to inform us. This is important so we can reach you in case of any emergency or any necessary and unforeseen scheduling changes.